

Purpose: A co-created summary for the coachee. A template to help the coach synthesise results and manage the coachee's expectations.

[Printable Worksheet Version]

Tool 3: Final Feedback Report Structure

COACHEE NAME: _____ | DATE: _____ | COACH: _____



My Strengths & Motivations

Based on our talk in Module B & C, these are the things that help me stay engaged:

WHAT GIVES ME ENERGY AND WHAT I AM GREAT AT:

-  **MY TASK PREFERENCES** *[Insert narrative from Module B/C]:*

(e.g., Technical/Data, Creative/Design, Physical/Active)



My Comfort Zone (Sensory & Environment)

Based on Module D & E, these are the workplace conditions that protect my focus:

THE CONDITIONS THAT HELP ME DO MY BEST WORK:

- **IDEAL LIGHTING:**  /  _____
- **SOUND LEVEL:**  /  _____
- **WORK STYLE:**  (ALONE) /  (SMALL TEAM) /  (REMOTE/OFFICE)

OPTIMAL ENVIRONMENT: _____

- *(e.g , [] Quiet Space [] Fixed Desk [] Natural Light)*

MY TOP 3 "POWER-UPS" (ADJUSTMENTS):

1.  _____
2.  _____
3.  _____

[Back Page: The Roadmap to Success]

Goal: Provide predictability. Use Dark Green for the "Action" steps.

WHAT HAPPENS NEXT?

1. STEP 1: YOUR FUNCTIONAL PROFILE

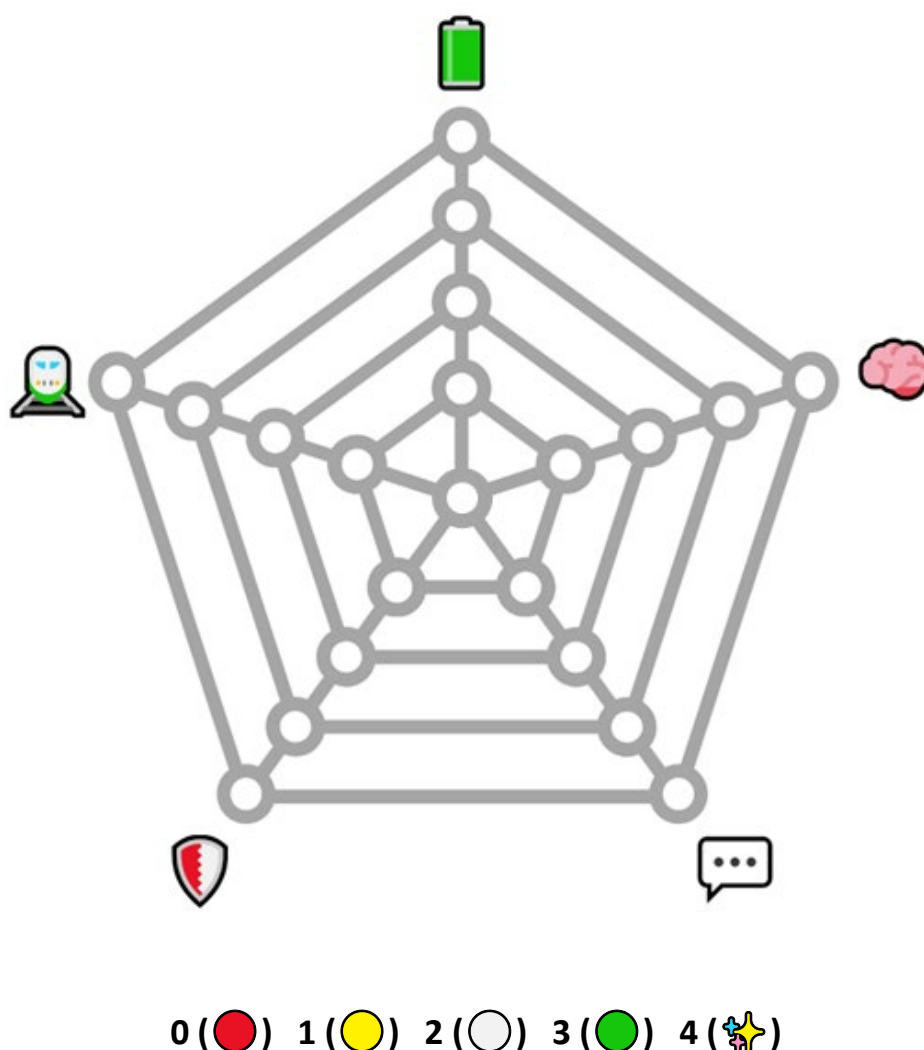
Coach: Based on the Evidence Log and the PFI Interview, assign a score from 0 to 4 for each axis. This will form the points on your Radar Chart.

Icon	Dimension	0 (●)	1 (●)	2 (○)	3 (●)	4 (✦)
	Motivation	No clear goals	Low engagement	Interested	Active goals	High Drive
	Executive	Needs constant aid	Significant gaps	Functional	Minor prompts	Independent
	Social	Non-verbal/Distress	High anxiety	Manageable	Good rapport	Effective
	Sensory	Constant barriers	High sensitivity	Some triggers	Low sensitivity	Stable
	Logistics	No transport/limit	High constraints	Managed	Flexible	No Barriers

2. STEP 2: PLOTTING THE RADAR CHART

To create the visual chart, simply mark the scores from Step 1 on the axes below and connect the dots.

JobAut radar chart



How to Interpret the Shape:

- The "Spikes" (Green/★): These are the **Peak Strengths**. Highlight these to the employer.
- The "Dips" (Red/●): These are the **Support Zones**. These dictate the "Power-Ups" needed in Tool 3.

3. STEP 3: THE PILOT-READY FEASIBILITY VERDICT

Interpretation:

- **The Big Shape:** If the shape is large and fills the green outer area, the placement is **Feasible**.
- **The Narrow Shape:** If the shape is small or "pinched" towards the centre, the coachee needs the **Preparatory Phase**.
- **The "Spiky" Shape:** If there is a big spike in Motivation but a deep dip in Sensory, you know exactly where to focus the **Workplace Blueprint**.

Total Score (Sum of all 5): _____ / 20

- **16–20 Points: FEASIBLE (Ready for Match)** 
 - *Action:* Move directly to ESCO Matching (Phase 2).
- **10–15 Points: CONDITIONAL (Supported Entry)** 
 - *Action:* Identify 1-to-1 Job Coaching requirements before placement.
- **0–9 Points: PREPARATORY (Skill Building)** 
 - *Action:* Refer to pre-employment workshops (FROG Phase 3) first.

COACHEE SIGNATURE:  _____ COACH SIGNATURE:  _____